

Property Details Address: Date of Application:

Lease Start Date: Period of Lease: Rent per week: \$

General Details Title: Given Names: Surname:

Dependents (incl. Age):

Number of people who will be residing at the property:

Home Phone: Work Phone: Mobile Phone:

Email Address:

Date of Birth: Nationality: Passport No:

Country of Residence: Type of Visa & Expiry (if applicable):

Driver's Licence Country/State: Driver's Licence No:

Smoker? Yes / No Pets? Yes / No Description:

Address Details Current: Tenant / Owned Home / Parents
circle as appropriate

Landlord/Agent/Parents Name & Phone (if appropriate):

Period There: Rent Paid (if appropriate): Reason for Leaving:

Previous Address: Tenant / Owned Home / Parents
circle as appropriate

Landlord/Agent/Parents Name & Phone (if appropriate):

Period There: Rent Paid (if appropriate): Reason for Leaving:

Current Employment: Position: Weekly Net Pay:
2 Pay Slips are required

Business Name & Address:

HR Employee Contact Name & Phone No.:

Length of Employment:

Self Employed: Business Trading Name:..... ABN/ACN:.....

Years Trading: Annual Turnover: Annual Net Income:

Type of Business:

Accountant's Name & Phone Number:

Student: Education Provider:..... Course:.....

Course Completion: Average Hours per Week: Source of Income:
Provide Documentation

Contact & Phone:

Next of Kin: Full Name & Address:.....

Contact Phone Number: Relationship:

Your Tenancy & Financial Record

If any answers are 'Yes', then please provide details

Have you ever been refused or evicted from a rental property? Yes / No

Have you ever incurred a debt with any landlord or letting agent? Yes / No

Are you listed on any Tenancy Database (e.g. TICA)? Yes / No

Have you ever been subject to bankruptcy or Part X proceedings? Yes / No

Source: How did you hear of the property? If website, which one?

Processing of Your Application The landlord will approve your application based on the following selection criteria:

- ü Confirmation of identification – Passport, Australian Drivers Licence or 18+ Card plus at least one of the following: Medicare Card, Student Card, Credit Card, Health Care Card
- ü Confirmation of Employment and/or Income (Recent Payslips; Bank Statements; Employment Contract; Centrelink)
- ü Verification of previous rental history and/or ownership of property (e.g. Rates Notice)
- ü Satisfactory search on Tenant Default Databases

Should your application be approved, we will advise you in writing and provide you a copy of the Tenancy Agreement. To confirm the tenancy, we then need you to reply within 24 hours as well as make an initial payment of 2 weeks' rent into our trust account. Options for paying are internet bank transfer (Inner Brisbane Realty Trust Account, BSB: 014-002, Account: 9058 66132), EFTPos, Visa/Mastercard (1% fee applies) or bank cheque/money order payable to 'Inner Brisbane Realty'. We do not accept cash, personal cheques or bond transfers but will accept bond loans issued by the Qld Housing Trust.

Declaration I, the applicant, declare that the information provided is true and correct and that I have supplied information of my own free will. I have inspected the property and am satisfied with the condition. Once I have sighted the Tenancy Agreement and confirmed that I wish to proceed, I will pay 2 weeks' rent. I also agree to pay an additional 4 weeks' rent as bond before or upon signing of the Tenancy Agreement. I acknowledge that once I have received a copy of the Tenancy Agreement and confirmed that I will proceed with the tenancy, then I may be required to pay compensation for lost rent and the cost of marketing of the property should I then cancel.

Name: _____ Signed: _____ Date: _____

Privacy Disclosure Statement We at Inner Brisbane Realty collect personal information about you in order to assess your suitability as a tenant. We may need to collect information about you from any persons or organisations that you have provided in this application. We will also check whether you have any defaults listed on tenant databases. We may disclose relevant information about you to the owner of the rental property; appropriate utilities if asked by you to connect or transfer services; and tradespeople should maintenance be required.

Your consent for us to do this is set out below.

You have the right to access personal information that we hold about you by contacting the relevant staff member. If you do not sign the consent below then your application for a residential tenancy may not be considered, or if considered may be rejected.

Privacy Consent I acknowledge that I have read the **Privacy Disclosure Statement**. I authorise you to collect information about me from persons or organisations that I have provided in this application. I understand that you will check tenant default databases so as to obtain information about my tenancy record. I authorise that you can disclose details about any defaults by me to any tenancy default database. I authorise Inner Brisbane Realty to disclose relevant personal information it collects about me to:

- ü The owner of the property;
- ü Direct Connect should you require them to arrange connection of phone, internet, cable TV, gas or electricity;
- ü Tradespeople to enable maintenance work to be carried out at the rental property.

Signed: _____ Date: _____



Utility Connections – Your Free No Obligation Service

Please tick utilities as required (we will call you to confirm your details and connection timings)

Electricity Gas Phone Internet Pay TV Insurance Removalists

P: 1300 664 715 F: 1300 664 185 W: directconnect.com.au

DECLARATION AND EXECUTION: By signing this application, I/we: consent to Direct Connect arranging for the connection and disconnection of the nominated utility services and to providing information contained in this application to utility providers for this purpose; acknowledge having been provided with terms and Conditions of Supply of Direct Connect and having read and understood them together with the Privacy Collection Notice set out below; declare that all the information contained in this application is true and correct and given of their own free will; expressly authorise Direct Connect to provide any information disclosed in this Application to a supplier or potential supplier of the Services in accordance with the Privacy Collection Notice and to obtain any information necessary in relation to the Services; expressly authorise Direct Connect to provide any information disclosed in this Application to an information provider for the purpose of that information provider disclosing it to a supplier or potential supplier of the Services in accordance with the Privacy Collection Notice and to obtain any information necessary in relation to the Services; consent to Direct Connect contacting me by telephone or by SMS in relation to the marketing or promotion of all of the services listed under the heading "Utility Connections" above even if we/I have not applied for the connection of those services in this application. This consent will continue [for a period of 1 year from the date of our/my execution of this application/until [28] days after we/I disconnect the last of the services in respect of which this application is made]; acknowledge that this consent will permit Direct Connect to contact us/me even if the telephone numbers listed on this application form are listed on the Do Not Call Register; understand that under the requirements of the Privacy Act 1988, Direct Connect will ensure that all personal information obtained about me/us will be appropriately collected, used, disclosed and transferred and will be stored safely and protected against loss, unauthorised access, use, modification or disclosure and any other

misuse; authorise the obtaining of a National Metering Identifier (NMI) for my residential address to obtain supply details; consent to Direct Connect disclosing my/our details to utility providers (including my/our NMI and telephone number); declare and undertake to be solely responsible for all amounts payable in relation to the connections and/or supply of the Services and hereby indemnify Direct Connect and its officers, servants and agents and hold them indemnified against any charges whatsoever in respect of the Services; acknowledge that, to the extent permitted by law, Direct Connect shall not be liable for any loss or damage (including consequential loss and loss of profits) to me/us or any other person or any property as a result of the provision of the services or any act or omission by the utility provider or for any loss caused by or in connection with any delay in connection, disconnection or provision of, or failure to connect or disconnect or provide, the nominated utilities; acknowledge that whilst Direct Connect is a free service I/we may be required to pay standard connection fees or deposits required by various utility providers; acknowledge that the Services will be provided according to the applicable regulations and that the time frames and terms and conditions of the nominated utility providers bind me/us and that after hours connections may incur additional service fees from utility providers; acknowledge that the real estate agent listed on this application form may receive a benefit from Direct Connect in connection with the provision of the service being provided to me/us by Direct Connect; and acknowledge the entitlement of Direct Connect and its associates, agents and contractors, to receive a fee or remuneration from the utility provider and that such fee or remuneration will not be refunded to me as a rebate in connection with the provision of the utility connection services.

By signing this application form, I warrant that I am authorised to make this application and to provide the consents, acknowledgements, authorisations and other undertakings set out in this application form on behalf of all applicants listed in this application form.

Signed: _____ Date: _____